



The Medical Research Foundation of Trinidad and Tobago

The Annual Schedule of Planned Procurement Activities

NO.	Project Number	Project Name	UNSPSC Code Level 1	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/Completion date	Estimated project Duration for works and services	Procurement Method	Standstill period (if applicable) NO. of days	Contract type
1	RFQ 01/ 2023-2024	Computers	43211500	Up grade the entire clinic	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
2	RFQ 02/ 2023-2024	Operating system software	43233004	Up grade the entire clinic	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
3	RFQ 03/ 2023-2024	Computer printers	43212100	For the general running of the clinic	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
4	RFQ 04/ 2023-2024	Stationery supplies	14111509	Supplies for the departments E.g. Lab, Clinic, HR and Pharmacy	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
5	RFQ 05/ 2023-2024	Mailing supplies	44121500	Supplies for the departments. E.g. Lab, Clinic, HR and Pharmacy	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
6	RFQ 036/ 2023-2024	Desk supplies	44121600	Supplies for the departments. E.g. Clinic, HR and Pharmacy	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
7	RFQ 07/ 2023-2024	Writing instruments	44121700	To purchase for the laboratory, nurses, HR and the clinic	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
8	RFQ08/2023-2024	Correction media	44121800	To purchase for the laboratory, nurses, HR and the clinic	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
9	RFQ09/2023-2024	Ink and lead refills	44121900	To purchase for the laboratory, nurses, HR and the clinic	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
10	RFQ07/2023-2024	Folders and binders and indexes	44122000	To purchase for the laboratory, nurses, HR and the clinic	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
8	RFQ08/2023-2024	Fastening supplies	44122100	Supplies for the departments. E.g.. Clinic, HR and Pharmacy	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
9	RFQ09/2023-2024	Planning systems	44112000	To purchase for HR and the clinic	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
10	RFQ10/2023-2024	Cash handling supplies	44111600	For the accounts and HR department	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
11	RFQ 11/2023-2024	Correction media	44121800	To purchase for the laboratory, nurses, HR and the clinic	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
12	RFQ 12/2023-2024	Key tags	55121504	To purchase for the laboratory, nurses, HR and the clinic	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
13	RFQ 13/2023-2024	Printing and writing paper	14111500	For the overall clinic	Jan-24	Jan-24	1 year	RFQ	N/A	30 days
14	RFQ 14/2023-2024	Isopropyl alcohol/salicylic acid/sodium thiosulfate	51102859	To purchase for the operation of the laboratory dept.	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
15	RFQ 15/2023-2024	Bleach	47131807	To purchase for the operation of the laboratory and housekeeping dept.	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
16	RFQ 16/2023-2024	Zipper bag	24111514	For the laboratory dept.	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
17	RFQ17/2023-2024	Laboratory washing and cleaning equipment	41103200	Laboratory dept.	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
18	RFQ 18/2023-2024	Cleaning wipes for diagnostic equipment	42181508	For the laboratory	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
19	RFQ19/2023-2024	Chemical based equipment cleaning service	76101606	Laboratory dept.	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
20	RFQ20/2023-2024	Sterile exam gloves	42132212	To purchase for doctors, nurses, laboratory and phlebotomy dept. If not supplied by C40	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
21	RFQ21/2023-2024	Sterile water for injection	51191605	For doctors to use if not supplied by C40	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
22	RFQ22/2023-2024	Vacuum blood collection tubes or containers	41104107	To purchase for doctors, nurses, laboratory and phlebotomy dept. If not supplied by C40	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
23	RFQ23/2023-2024	Lancets	41104102	To purchase for doctors, nurses, phlebotomy and HIV testing if not supplied by C40	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
24	RFQ24/2023-2024	Specimen collection or transport bags	41104105	For phlebotomy and laboratory	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
25	RFQ25/2023-2024	Urine collection containers	41104112	To purchase for the doctors, nurses, and the clinic if not supplied by C40.	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
26	RFQ26/2023-2024	Specimen holders	41104117	For phlebotomy and laboratory	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
27	RFQ27/2023-2024	Blood collection needle holders	41104138	For phlebotomy and laboratory if not supplied by C40	Jan-24	Jul-24	1 year	RFQ	N/A	30 days
28	RFO28/2023-2024	Tourniquets	41104104	To purchase for doctors and phlebotomy dept.	Jan-24	Jul-24	1 year	RFQ	N/A	30 days